

FMH Media Lab Website: Scans Management

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Scans

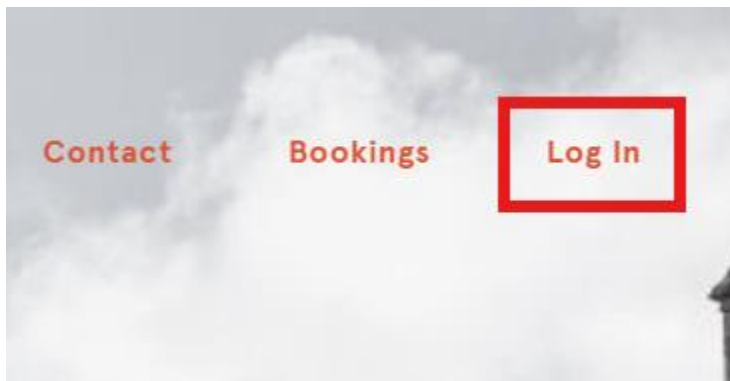


scans.mp4

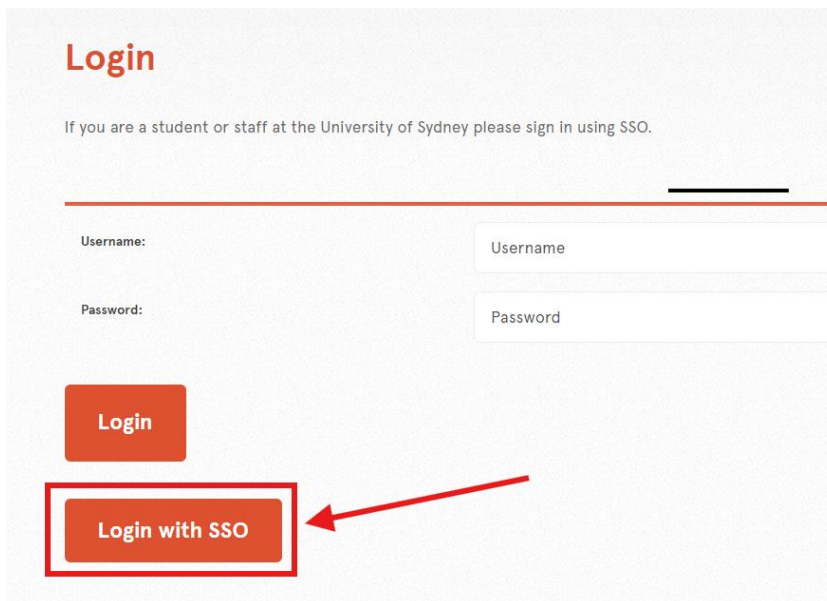
The website supports the uploading of scans in the format of *glb* or *gltf*.

Prerequisite: Getting to Admin Page

1. Go to the FMH (Faculty of Medicine and Health) Media Lab Web site:
<https://fmhmedialab.sydney.edu.au/>
2. In the top right corner, select “Log In”:

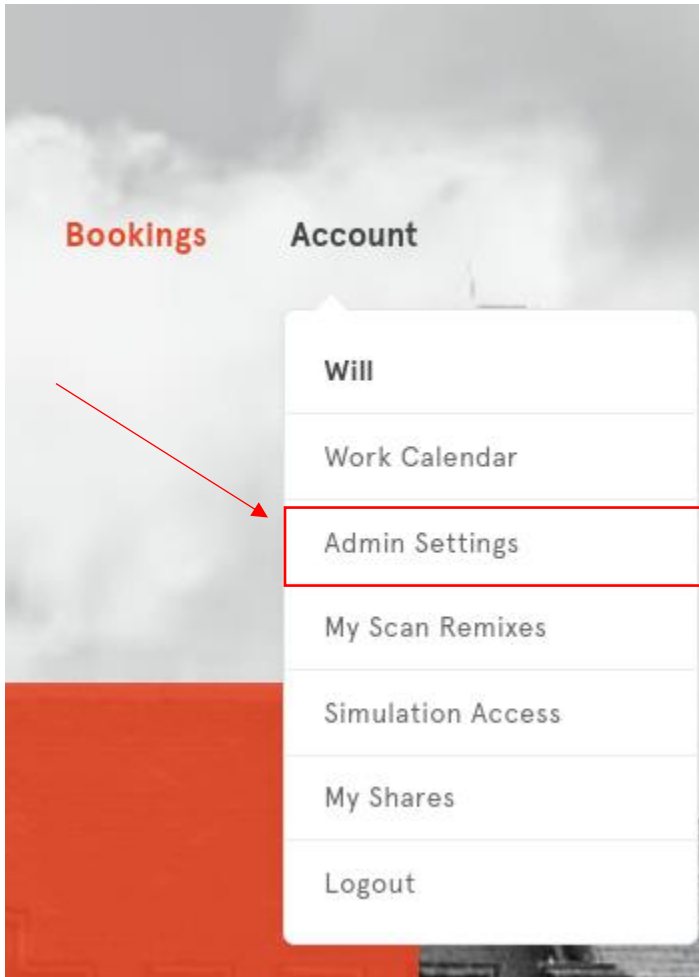


3. Select “Login with SSO”



4. This will take you to an Okta verification page. Please complete your University of Sydney login credentials to be verified.

5. To deal with scans, you must head over to the admin page.



Adding Scans

6. Over at the admin page you will see "Scans"

Site administration

APP	
Scans	+ Add Change
Scan Categories	+ Add Change
Simulations	+ Add Change
Simulation Categories	+ Add Change
Tours	+ Add Change
Tour Categories	+ Add Change
Share Keys	+ Add Change
Posts	+ Add Change

SIMULATION_BACKEND	
Simulation backends	+ Add Change
Simulation backend pins	+ Add Change
Generic model saves	+ Add Change

ADMIN INTERFACE	
Themes	+ Add Change

AUTHENTICATION AND AUTHORIZATION	
Users	+ Add Change
Groups	+ Add Change

7. Click on "+ Add" here or click on "Scans" and then on the "Add Scan" button in the top right corner.

8. You will see a page like this:

Add scan

Name:

Asset: No file selected.

Thumbnail: No file selected.

Protected

Description:

Access rights:

Available access rights ⓘ

🔍

test3

Choose all ⓘ

Chosen access rights ⓘ

🔍

Remove all ⓘ

Hold down "Control", or "Command" on a Mac, to select more than one.

Category:

The interface for selecting a category is split into two panels. The left panel, titled 'Available category', has a search bar with the placeholder 'Filter' and a list area containing 'Category: Test'. Below it is a 'Choose all' button. The right panel, titled 'Chosen category', has a search bar with the placeholder 'Filter' and a list area containing 'Category: All Scans'. Below it is a 'Remove all' button. A vertical double-headed arrow is positioned between the two panels. A green plus sign is in the top right corner of the 'Chosen category' panel.

Hold down "Control", or "Command" on a Mac, to select more than one.

Groups:

The interface for selecting groups is split into two panels. The left panel, titled 'Available groups', has a search bar with the placeholder 'Filter' and an empty list area. Below it is a 'Choose all' button. The right panel, titled 'Chosen groups', has a search bar with the placeholder 'Filter' and an empty list area. Below it is a 'Remove all' button. A vertical double-headed arrow is positioned between the two panels. A green plus sign is in the top right corner of the 'Chosen groups' panel.

Hold down "Control", or "Command" on a Mac, to select more than one.

Editors:

A vertical list box containing the text 'test3'. A green plus sign is located to the right of the list box.

Hold down "Control", or "Command" on a Mac, to select more than one.

Group editors:

An empty vertical list box with a green plus sign to its right.

Hold down "Control", or "Command" on a Mac, to select more than one.

The options are as follows:

- **Name:** This is the name of the scan that is shown to the public
- **Asset:** This is the asset file (which is the Scan itself) that will be uploaded. **NOTE: The name of the asset must be unique i.e.** if you have uploaded a Skull.glb before, adding a new scan and uploading Skull.glb will cause an error.
- **Thumbnail:** This is the poster image for the scan that is shown before it is loaded.

- **Protected:** This is to toggle whether the scan is public or private. A checked box means it is private.
- **Description:** provides some detail to the scan when seen in the single view.
- **Access Rights:** This provides individual access on a **per-user basis** to the scan.
- **Category:** What categories this scan belongs under (**NOTE:** this only shows categories that have no categories as children). You must add a scan to a category for it to show on the website. The **default category is All Scans.**
- **Groups:** This provides group level access to the scan.
- **Editors:** This provides individual editing access on a per-user basis to the scan.
- **Group Editors:** This provides group level editing access to the scan.
- **Tags:** The tags of the model, representing what it is.

At the bottom you will have Share Keys and a list of shared share keys.

SHARE KEYS			
TOKEN	NAME	URL	DELETE?
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
+ Add another Share key			
		<input type="button" value="Save and add another"/>	<input type="button" value="Save and continue editing"/>
<input type="button" value="SAVE"/>			

9. At the end you can click “Save” to upload the model.

10. This will now be viewable under “Scan and Models” page and select the category it is under to find the scan or use the search bar to search for it.

Deleting Scans

1. To delete scans head over to the admin page, as shown above.
2. From there click on “Scans” and find the scan you want to delete.
3. Select the checkbox to the left of it and then under actions select delete.

Select scan to change

ADD SCAN +

Action: Delete selected scans ▾ Go 1 of 14 selected

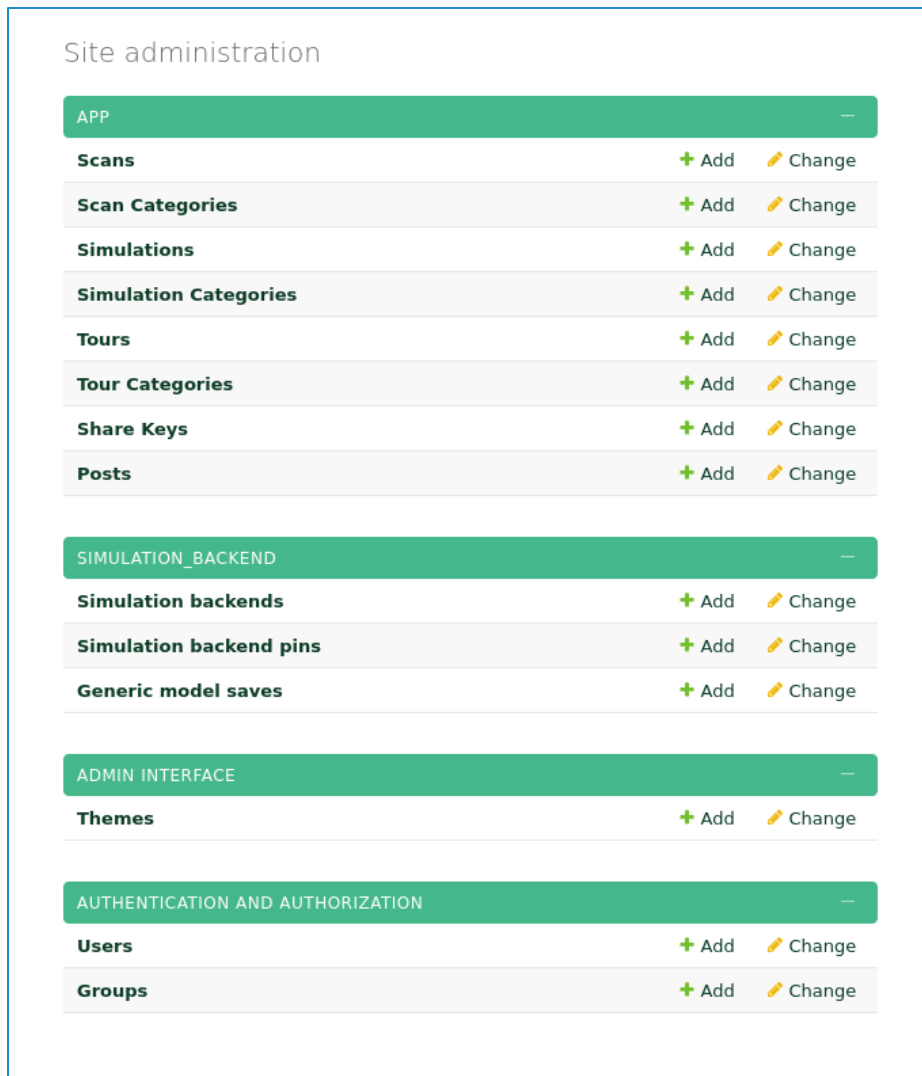
<input type="checkbox"/>	SCAN
<input checked="" type="checkbox"/>	18
<input type="checkbox"/>	17
<input type="checkbox"/>	16
<input type="checkbox"/>	12
<input type="checkbox"/>	8
<input type="checkbox"/>	7
<input type="checkbox"/>	6
<input type="checkbox"/>	5
<input type="checkbox"/>	4
<input type="checkbox"/>	3
<input type="checkbox"/>	2
<input type="checkbox"/>	Astronaut
<input type="checkbox"/>	Robot
<input type="checkbox"/>	Test Simulation

14 scans

4. Click “Go” and then proceed to confirm deletion. **NOTE:** That deleting this scan will also delete any share link relations this may have.

Modifying Scans

1. To modify scans, you must head over to the admin page.
2. Over at the admin page you will see “Scans”



3. From there click on “Scans” and find the scan you want to modify.
4. You will see a similar page to when you want to add a scan but with the values filled already. Modify any field you want.
5. **NOTE:** The only field that is worth mentioning about modification is the asset field. To modify you must reupload a scan.
6. When you are complete click “Save” once again.

The options are as follows:

- **Name:** This is the name of the scan that is shown to the public
- **Asset:** This is the asset file (which is the Scan itself) that will be uploaded.
- **Thumbnail:** This is the poster image for the scan that is shown before it is loaded.

- **Protected:** This is to toggle whether the scan is public or private. A checked box means it is private.
- **Description:** provides some detail to the scan when seen in the single view.
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